

Request letter for payment towards Import of goods into India
(For remittance up to USD 5000 or equivalent)

(On company letterhead)

To,
 The Manager
 YES Bank Ltd.,
 Branch address

We hereby request you to [] remit / [] issue Demand Draft for the amount as per details given below:

Amount to be remitted (In Foreign Currency)	
Remitter's name and Address	
Beneficiary's name and Address	
Beneficiary's bank account no.	
Beneficiary's bank name and address	
Beneficiary's bank's (anyone)	SWIFT code** _____ **Mandatory for all remittances Sort Code _____ IBAN* _____ * Mandatory for remittances to Middle-East countries and Europe
Beneficiary bank's correspondent bank details(Name, address and SWIFT code)	
Purpose of remittance(the details to be mentioned in SWIFT message for beneficiary's information)	
Foreign bank charges (Select Any One)	[] Beneficiary (BEN) [] Principal protect [] Remitter (REM)

I / We authorize you to debit Current account / Cash Credit account / EEFC Account No. _____ for (currency) _____ (amount) _____ and /or balance amount from Current Account / Cash Credit account / EEFC Account No. _____ for (currency) _____ (amount) _____ and charges from account _____.

Details of Forward Contract(s), if any, booked against this payment is/are as follows -

Forward Contract No. & Date	Forward Contract Currency & Amount	Amount to be Utilized for this remittance	Due Date of the Contract

Declaration - Cum - Undertaking

The goods imported by us are (Please select any one):

[] Not covered under prohibited or restricted list and are freely importable as per Foreign Trade Policy 2015-2020 and amendments thereto till date.

[] Restricted for import as per Foreign Trade Policy 2015-2020 and amendments thereto till date and original exchange control copy of the license issued by D.G.F.T. is enclosed.

We confirm that we abide, with the RBI guidelines in force for import of goods into India, from time to time, and specifically confirm as below:

- 1) To follow advance payment guideline (if payment is towards advance).
- 2) To follow time limit for settlement of import payment.
- 3) To ensure that interest on import bill, if any is within the prescribed RBI cap.
- 4) To submit evidence of import (in details if required by bank).
- 5) The Foreign exchange being purchased is for a current account transaction and is not included in the Schedule I and II of the Foreign Exchange Management (Current Account Transactions) Rules, 2000 of Government of India vide Notification No. G.S.R.381 (E) dated May 3, 2000, as amended from time to time.

I/We hereby declare that the transaction the details of which are specifically mentioned in this request letter does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the FEMA Act 1999 or of any rules, regulation, notification, direction or order made there under. I /We also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration. I/We also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the bank shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us report the matter to Reserve Bank of India. I/We further declare that the undersigned has/have the authority to give this declaration and undertaking on behalf of the company.

I/we also declare that the transaction does not have linkage with any Specially Designated Nationals and Blocked Persons (SDN)/countries listed under OFAC in any manner. If the transaction involves linkage with any Specially Designated Nationals and Blocked Persons (SDN)/countries listed under OFAC in any manner, I/we undertake not to hold YES Bank Limited responsible for any of its action or inaction in respect of the OFAC-linked transactions.

Thanking You
Warm Regards
Authorized Signatory
Company Stamp / Seal

Date: _____
Place: _____