

Date: \_\_\_\_\_

To  
The Manager  
YES Bank Limited  
\_\_\_\_\_ (Branch Name)

Sub - Authorization Letter for receiving Documents from Yes Bank

Dear Sir,

We are maintaining Current/CC/EEFC account no \_\_\_\_\_ in  
the name of \_\_\_\_\_ with your  
\_\_\_\_\_ branch. We hereby authorize the following persons to receive  
all kinds of original documents (trade/non trade, advices etc.,) from you on our behalf.

Name and signatures of the authorized persons are attested below:

S. No	Name	Signatures	Valid ID Card No/ Emp code (if any)
1			
2			
3			
4			
5			

*\*Note - Only valid photo Id cards details are to be provided.*

Kindly handover the documents pertaining to our company to the above mentioned employees/representatives at our risk and responsibility.

We shall immediately bring to your notice any changes in the above list and forward necessary application towards the same.

Thanking You.

For \_\_\_\_\_

Authorised Signatory

Encl: Self attested copy of Valid ID cards with photo as mentioned above