

Documents Required

In addition to the application for account opening at YES Bank Branch in India, the following documents need to be submitted by NRI/PIO:-

A) Status Proof

In case you are a Non Resident Indian (NRI)	OR	In case you are a Person Of Indian Origin (PIO)
Photocopy of the relevant pages of your current passport where your name, address, date of birth, date & place of issue, expiry date, photograph & signature appear	OR	Photocopy of the relevant pages of your current passport where your name, address, date of birth, date & place of issue, expiry date, photograph & signature appear
Photocopy of Valid Visa / IKAMA (only for GCC) / Overseas Citizen of India card		Photocopy of the PIO Card (If available) OR Fill in the self declaration for PIO on the form

B) Overseas Address Proof (Any One)

Any **one** of the documents mentioned below are accepted as overseas address proof:-

- Valid Overseas Passport
- Valid Driving License
- Utility Bill - Electricity / Telephone / Mobile (original bill) / Piped Gas / Broadband / Water Bill (not more than 3 months old)
- Credit Card Bill along with copy of photo credit card (not more than 3 months old)
- One month bank account statement on bank's stationery (not more than 4 months old) with at least 1 customer initiated transaction
- One month Depository Participant (DP) account statement on bank's stationery (not more than 3 months old) with at least 1 customer initiated transaction
- Banker's verification on bank's stationery
- Wealth/ Income/ Sales/ Service Tax Assessment Order (not more than 1 year old)

C) Indian Address Proof (Required only if Indian address is chosen as communication address) (Any one)

Any **one** of the documents mentioned below are accepted as Indian address proof:-

- Valid Indian Passport
- Valid Driving License
- Pan Intimation Letter
- Voter's ID card
- Utility Bill (Electricity /Telephone/Mobile (original bill) / Piped Gas / Broadband / Water Bill) (not more than 3 months old)
- Letter from Housing Society (Only for owners)
- Registered Leave & License Agreement (For Tenants)
- Credit Card Bill along with copy of photo credit card (not more than 3 months old)
- One month bank account statement on bank's stationery (not more than 4 months old) – with at least 1 customer initiated transaction
- One month DP account statement on bank's stationery(not more than 3 months old) with at least 1 customer initiated transaction
- Banker's verification on bank's stationery
- Wealth/ Income/ Sales/ Service Tax Assessment Order (not more than 1 year old)

D) Identity Proof (Any One)

Any **one** of the documents mentioned below are accepted as Identity proof:-

- Valid Passport
- PIO Card (Applicable only in case of PIO's)
- Valid Driving License
- Voter's ID card
- Photocopy of Bank statement or passbook of a NRI account with another Scheduled commercial Bank in India not more than four months old with at least one customer initiated transaction. (Only if it contains Photograph)
- Overseas Citizen of India card.
- Valid Photo ID Cards issued by any of the following Organizations/Institutions:
 - Central / State Government Ministries and Departments
 - Statutory / Regulatory authorities (e.g. Insurance Regulatory and Development Authority, National Highway Authority of India, Securities Exchange Board of India, Airports Authority of India, Directorate General Civil Aviation, All India Council of Technical Education, Reserve Bank of India, Indian Banks' Association, Telecom Regulatory Authority of India, Central and State Electricity Regulatory Commissions, Bar Councils, Institute of Chartered Accountants of India etc.)

- PSUs established under Central / State Govt.
- Pension Book / Card / Freedom Fighter's Pass
- Senior Citizens Card
- Ministry / Department of Defence for personnel & their dependents
- Public financial Institutions

Additional Documents required if you have not met any YES BANK official

- The customer to get copies of supporting documents duly attested by Indian Embassy or High Commission.

OR

- Customer to self certify the copies of documents and furnish any two additional documents, one of which to be photo identity document.

Mandate Holder Documentation

If a Mandate Holder needs to be added to the account then please submit an **Identity proof, Address proof and Signature proof (Not required if the current passport has signature)** of the Mandate Holder. The Mandate Holder should **self attest** the photocopies of all his / her documents submitted as documentary proof.

In case you are sending the form directly from overseas you will need to send the **Mandate Letter** to your appointed Mandate Holder in India.

The appointed Mandate Holder will need to submit the completed form along with the documents in person at any of the YES BANK branches in India. The mandate holder should carry his / her documents in original for verification purpose.

Seafarers Account

- Photocopy of the relevant pages of your current passport where your name, address, date of birth, date & place of issue, expiry date, photograph & signature appear

Going on a new fresh contract:

- Copy of Passport with Visa (first four pages of passport as well as the page indicating last date of arrival in India **OR** Copy of Passport and separate proof of NRI Status if Visa / Permit is not included in the passport
- Valid contract copy
- Continuous Discharge Certificate (CDC) booklet copy with your name , other details &

- the latest discharge stamping (optional if contract valid)
- Mailing address proof required. Overseas address proof not mandatory.

 - Additional documents to be provided in case of Permanent Employee
 - Initial work contract &
 - Last wage slip (within last 6 months)

If you are a Contract employee: Then you also need to provide last work contract valid as on date.

Just returned from a contract & are on a break:

- If last contract letter has expired within last 9 months, the same would be accepted without need of new contract letter confirmation from local agent (a local agent is an individual / entity which co-ordinates and helps placement of seafarers in shipping companies), provided CDC is valid (as on date of account opening), as CDC is a sufficient proof of NRI status.
- If customer does not have CDC but holds a valid VISA, then last contract letter will be accepted as above, if passport shows immigration seal within last 6 months.
- If the contract letter has expired prior to 9 months, letter from local agent confirming next date of joining vessel or current work contract letter will be required.
- Seafarers Declaration (Provided in the Account Opening Form)

Additional Information:

- CDC copy not mandatory for crew members employed with cruise liners
- Since this is a seafarer account, current address proof is not mandatory; however permanent address proof would be mandatory.