

Annexure 1 - Account closure request

To,
Branch Business Leader,
YES Bank Ltd.,
Branch: _____
Subject: Closure of Account No._____

Customer name:-_____

Please close my/our aforementioned account with your _____ branch.

Please find enclosed herewith Debit card no _____ & unused cheque nos. _____ to _____.

I confirm having destroyed my/our Debit Card & unused cheque nos. _____ To _____ . No cheque leaves have been issued by me.

Tick, if applicable

I hold Demat account number _____ with you. Request letter for closure of Demat account attached

I hold MF online account number _____ with you. Request letter for conversion of online folios to offline is attached

The reason for closing the account is (Please tick):

- Shifting to other bank
- Unhappy with Service
- Consolidating bank accounts within Yes Bank
- Unable to maintain minimum balance
- Account opened incorrectly
- Salary Account changed
- Moving city / residence
- Unhappy with account features
- Customer Deceased
- Change in Status (Resident / NR)
- Branch not near
- Others

(Please mention reason for Closure in details)

The balance amount may be refunded by way of (Please tick):

- NEFT/RTGS to my account in Bank Name _____, Branch Name/Location _____, Account Number _____, IFS Code _____
- Pay Order
- DD payable at _____
- Cash (For amount below Rs.20,000/- only)

You are authorised to cancel any standing instructions linked to this account.

Thanking You,

Primary Account Holder:
Phone Number:

Email Id:

1st Holder
Date:

2nd Holder
Place:

3rd Holder